

### Notice for Professional Services

The City and County of Honolulu is looking for a state licensed certified general appraiser to conduct appraisals of a number of properties that consist of residential, commercial and parking.

The appraisals shall follow Uniform Standards of Professional Appraisal Practices (USPAP), most current edition.

Organizations interested in providing these services must submit the following information for each firm:

1. Name of the firm or person, the principal place of business, and the location of all of its offices.
2. Age of firm and its average number of employees over the past 5 years.
3. Education, training, and qualifications of key members of the firm.
4. Proof of State of Hawaii Certified General Appraisal License.
5. List of similar projects demonstrating ability to perform the desired services.
6. Names and phone numbers of up to five references who may be contacted, including at least two of which had similar services rendered during the previous year.
7. The understanding of the requirements and the methodology.
8. Any promotional or descriptive literature that the firm desires to submit.

Consultants will be evaluated on the following criteria:

1. Experience and professional qualifications relevant to the project.
2. Past performance on projects of similar scope for public agencies or private industries, including corrective actions and other responses to notices of deficiencies
3. Capacity to accomplish work in the required time.
4. Cost effectiveness to the City and County of Honolulu

Statement of Qualifications from interested parties can be submitted with one original and two copies by July 28, 2006, not later than 4:30 p.m. Hawaii Standard Time, to:

Mary Patricia Waterhouse, Director  
Department of Budget and Fiscal Services  
City and County of Honolulu  
530 S. King Street  
Honolulu, HI 96813

Any inquiries regarding the professional services required should be directed to Cyndy Aylett, Mayor's Review Project Manager, at 808-523-4512.



Mary Patricia Waterhouse  
Director of Budget and Fiscal Services  
By Order of Mufi Hannemann, Mayor  
City and County of Honolulu